



UNIVERSITÀ DEGLI STUDI DI NAPOLI

FEDERICO II

# INFORMATION FOR *NON-EU STUDENTS* WITH RESIDENCY ABROAD



Admission to Degree Programmes  
at University of Naples Federico II

**2026**  
**2027**

# Stages

**Non-EU students residing abroad must apply for a study visa in order to enter Italy. The pre-enrolment procedure is mandatory for all non-EU students who wish to enrol in a degree programme at the University of Naples Federico II.**

**Pre-enrolment process consists of three main stages:**

**APPLICATION:** You must register on the **Universitaly Portal**, complete your pre-enrolment application, and submit it to the University.

**VALIDATION:** The University will review your application, verify your admission to the selected programme, and forward your application to the Italian **Embassy or Consulate** in your country of residence.

**VISA ISSUANCE:** After validation, you may schedule an appointment at the Embassy/Consulate to begin the **visa application process**.

# Important Notice

**Pre-enrolment alone does not grant admission to degree programmes. Applicants must meet all academic and admission requirements.**

**Pre-enrolment does not guarantee an appointment at the Embassy.**

If you have not yet been **pre-admitted**, the validation of your pre-enrolment application may take some time. The University will validate your application once the course coordinator has issued your pre-acceptance letter.

Pre-admission to the University **does not guarantee** the issuance of a visa, which is the sole responsibility of the Embassy or Consulate.

**The issuance of a visa does not automatically guarantee enrolment at the University.**

**Enrolment** is subject to verification of documents and admission requirements by the University even if students have obtained visa, travelled to Italy and hold a scholarship (*if applicable*).

# Deadlines

**JUNE 15  
2026**

**Pre-enrolment application deadline to University of Naples Federico II**  
After this date no programme changes are permitted. After this date pre-enrolment is allowed to the programmes with restricted access only.

**NOV 30  
2026**

**Deadline for submitting the visa application at Italian Embassies/Consulates**

**JAN 31  
2027**

**Deadline for completing enrolment at University of Naples Federico II.**  
After this date students who are not officially enrolled according to ministerial regulations will have their visa revoked, and Italian police authorities will be notified

# Pre-Enrolment Procedure



## Registration

- Register on the **University Portal**.
- Wait for a confirmation email from **universitaly@cineca.it**
- **Complete your registration** by creating a password.
- Wait for a final **confirmation email**.
- Access the homepage and select:  
“**International Students – Pre-enrol Now**”



## Pre-Enrolment

### A) Personal Data

- Enter your **personal details** exactly as shown on your passport.
- Ensure consistency between your **passport and application**.
- If your passport includes **only a full name**, enter it in the “Name” field and leave “Surname” blank.
- Once submitted, personal data cannot be modified directly; In order to change these data, you must open a ticket to the **Cineca IT support team**.
- The **Italian tax code (codice fiscale)** can be left blank at this stage, but it is required for enrolment; before matriculation, do not forget to obtain tax code from Agenzia della Entrate or from an Italian embassy.

## B) Additional Information

### Provide details of:

- The Embassy/Consulate where you will apply for your visa
- The academic programme to which you have been admitted

## C) Upload of Academic Documents

### (PDF format)

### For Undergraduate Programmes:

- Final year transcripts
- High school diploma (if available)
- Declaration of Value (DoV) or CIMEA Statement of Comparability/Verification
- Language certificates (if required)

### For Master's Programmes (Laurea Magistrale):

- Transcript of Records (ToR)
- Final degree certificate
- Detailed course descriptions
- Additional documents  
*e.g. language certificates, motivation letter, reference letters*
- Pre-acceptance letter from the **Programme Coordinator**  
*please visit the relevant Department / Programme website in order to get info about the evaluation process if any)*
- DoV or CIMEA both Statement of **comparability and verification**

# Documents supporting academic qualifications

**In order to demonstrate the eligibility, the comparability and the authenticity of your academic qualifications you are required to submit:**

- **Declaration of Value** released by Italian Embassies/Consulates (Alternative to Declaration of Value: Statement of Comparability and Statement of Verification (jointly!) issued by CIMEA - <https://cimea-diplome.it/> )
- If your academic qualification was obtained in one of the **European Higher Education Area -EHEA countries/ Bologna Process** ([https://ehea.info/page-full\\_members](https://ehea.info/page-full_members)), you are required to submit a **Diploma Supplement** accompanied by the Statement of Verification issued by CIMEA (<https://cimea-diplome.it/>)
- Holders of qualifications from the signatory countries of the **Lisbon Recognition Convention** can use ARDI platform available on <https://www.cimea.it/EN/pagina-ardi-automatic-recognition-database-italia> to obtain an automatic correspondence of your qualification (**Statement of Correspondence**) accompanied by the **Statement of Verification** issued by CIMEA (<https://cimea-diplome.it/>)
- At the enrolment stage, the above-mentioned documents are **mandatory and must accompany the submitted/declared academic qualifications.**

# Matriculation (final enrolment)

AFTER SUCCESSFULLY PASSING ALL ADMISSION REQUIREMENTS AND/OR ENTRANCE TESTS, YOU MAY COMPLETE YOUR ENROLMENT AT THE STUDENT OFFICE IN NAPLES.



**The tax code (codice fiscale)** is mandatory for enrolment; do not forget to obtain tax code from Agenzia della Entrate or from an Italian embassy. You may start the process without it, but you must obtain it to complete enrolment.

Students who obtained visa are required to matriculate by **31 January 2026**. After this date, according to ministerial regulations, students who are not officially enrolled will have their visa revoked, and authorities will be notified.

# Permit of stay for study purposes

Once you have travelled to Italy, you must apply for a permit of stay for study purposes within 8 days from your arrival.

If you are a NON EU national and already hold an Italian permit of stay for study purposes you will be considered EU-Equivalent if:

- you are **already enrolled** in a degree programme in an Italian higher education institution/university and wish to change programme or transfer to another university
- you have **completed a Foundation Year** in Italy in order to enrol at a university
- you are **enrolled in a single course** and have passed the final exam

**WARNING:** do not withdraw (rinuncia agli studi) from your studies under any circumstances. If you withdraw, your residence permit will become invalid and you will need to apply for a new entry visa to Italy.



# Frequently Asked Questions (FAQ)

## Admission and pre-acceptance letter

### What is a pre-acceptance letter and how can I obtain one?

A pre-acceptance letter certifies your eligibility for the selected degree programme. It is issued by the Programme Coordinator following an evaluation of the documents you have submitted.

It is advisable to obtain the admission to your chosen programme before applying on **Universitaly**. Otherwise, if you have already submitted your pre-enrolment application on **Universitaly**, a dedicated team will forward your documents for evaluation. In this case, processing times may be longer.

## VISA

### Do I need a visa to enter Italy?

In general, non-EU students residing abroad are required to apply for a study visa, while EU citizens and EU-equivalent applicants do not need a visa. If you are unsure about your specific situation, we strongly recommend that you consult **Visa for Italy** portal:

[https://vistoperitalia.esteri.it/?lang=en\\_US](https://vistoperitalia.esteri.it/?lang=en_US)

## Italian tax code

**I have not obtained my Italian tax code (codice fiscale) yet. How can I enrol?** You can proceed with the enrolment anyway. Contact the relevant **Student Office**, which will be able to generate the payment notices for your tuition fees.

## Pre-Enrolment application

**I have pre-enrolled on University and chosen the University of Naples Federico II but I want to change the programme I have initially selected. Can I do that?** Yes, you can contact the University and request a change to your chosen programme in your University application.

This change is only allowed within the pre-enrollment application deadline.

**I have been admitted to another University. Can I cancel my pre-enrollment application?**

Yes, you can

**I have cancelled my University application to the University of Naples Federico II. Can I apply again to the same University?**

No, you cannot. If you cancel your application on University, you cannot reapply to the same University for the same academic year.

## Transfer to another university/ Programme change at the same university

**I pre-enrolled in a degree programme at another university on University. Can I transfer to your university?** You may transfer to our university but you are obliged to respect the following three conditions:

- Enrol at your original university
- Obtain a pre-acceptance letter from the new programme at UNINA
- Receive a nulla osta from the original university

Only after those points, student can proceed to a transfer procedure from the origin university to UNINA

**I pre-enrolled in a degree programme at UNINA on University but I want to change programme.** You can change the programme on condition that you: Obtain a pre-acceptance letter from the new programme coordinator. Proceed with the enrolment in the new course .

## **Declaration of Value (DoV) CIMEA Statement of Comparability and Verification**

**I am having difficulty booking an appointment with the Italian Embassy to request a Declaration of Value. What can I do?**

You may alternatively request a Statement of Comparability and a Statement of Verification through the **CIMEA platform** (<https://cimea-diplome.it/>). We warmly suggest that you start the process well in advance, as it may take time. Please try to avoid periods of high demand.

**Do the CIMEA Statements always need to be requested together?**

This depends on your country of residence. For more information, please consult our guidelines.

## **Italian Language Requirement**

**I have selected a programme taught in Italian. What level of language proficiency is required?**

For programmes taught in Italian, students must demonstrate a B2 level (CEFR).

**How can I demonstrate my Italian language proficiency?**

You can submit an Italian language certification recognized by the Italian Ministry of University and Research. If no certificate is available, the University will arrange a remote interview. In this case, you will be contacted directly by the examination board.



# Find out more on

[www.international.unina.it](http://www.international.unina.it)

<https://www.studiare-in-italia.it/studentistranieri/>

<http://www.uni-italia.it/it/>

<https://vistoperitalia.esteri.it/home.aspx>

# Contacts

✉ [pre-enrolment@unina.it](mailto:pre-enrolment@unina.it)

When contacting the office, please include in the subject line:

- **The name of the programme**
- **Your pre-application number**



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